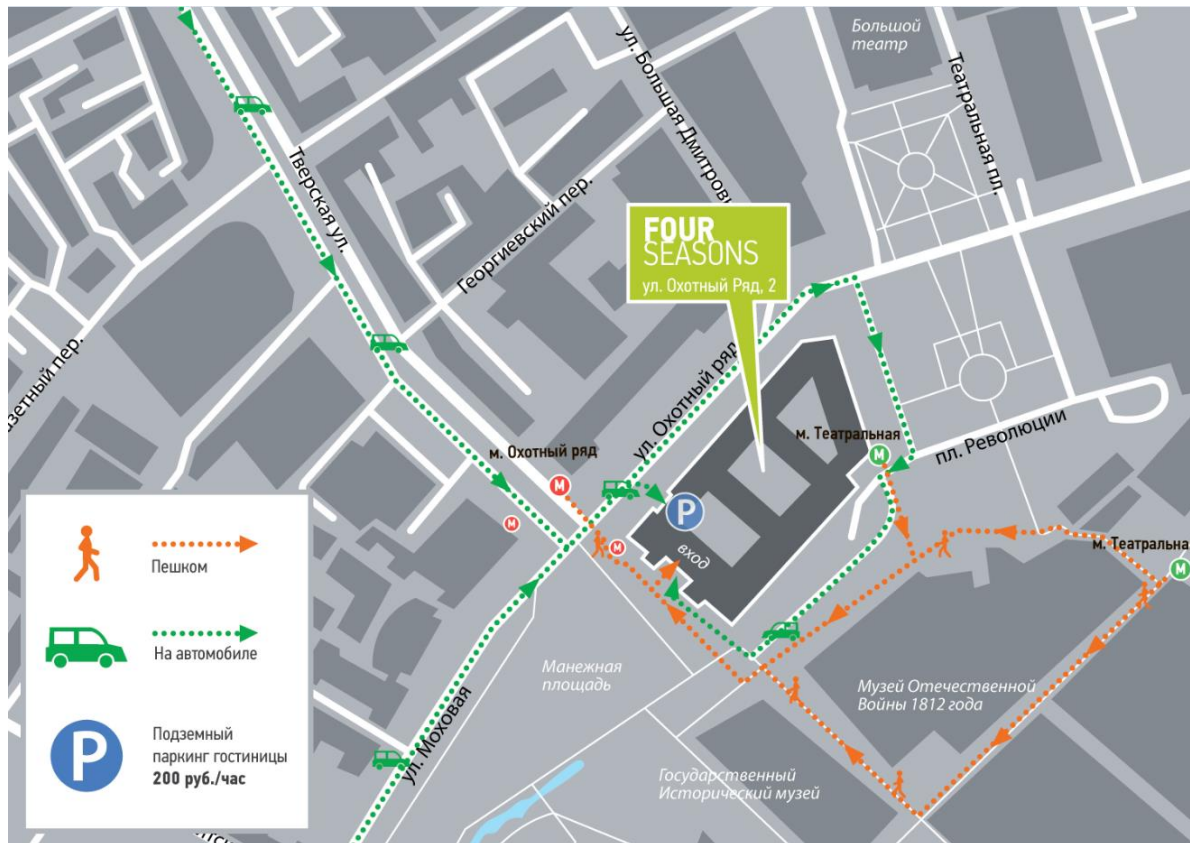


Helpful Information for Satcomrus 2017 Participants

Date: 1 November 2017

Venue: Four Seasons Hotel, Ul. *Okhotny Ryad*, 2, 109012, Russia (Metro stations *Okhotnyi Ryad*, *Ploshchad' Revolutsii*, *Teatralnaya*). To enter the Hotel, please use the central entrance facing the *Manezhnaya Ploshchad*).

Parking: Underground paid parking is available at the hotel. The driveway to the parking of the *Modnyi Sezon* store is located across from the State Duma (marked as "P" on the diagram below). Guests may park their vehicles at any level and, following the signs, proceed to the Four Seasons Hotel elevators. The elevator will take you to the lobby (1st Floor) or straightaway to the 3rd Floor where the conference rooms are located. Parking rate is 200.00 rubles per hour. For cash payment on the spot please use the Parkomat.



Registration area and conference rooms are located on the 4th Floor of the hotel. The hotel personnel will assist you in choosing the optimal way to reach the conference room. A cloakroom is also available on the 3rd Floor.

Registration: Registration of participants starts at 09:20. The badges are issued at the front desk in accordance with the first letters of the names of the registrants. Speakers and representatives of sponsoring companies of the Conference are provided with a separate stand for issuing badges. Together with the badge you will receive a portfolio of the participant containing the Conference Program.

Documents: If you need to have documents signed, receive certificates or pay for participation in the conference by card, please contact the Documents counter in the registration area. If for any reason you cannot have your documents signed during the Conference, you can do it at any convenient time by contacting the employees of Rostra Dialog LLC by phone: 8 (495) 225 93 16 or by e-mail: satcomrus@rostra-dialog.ru.

Interpretation: simultaneous Russian / English interpreting will be provided during the conference. Interpretation sets (receiver + earphones) will be available against business cards at the Registration Desk.

Security: For unrestricted access to the meeting room please wear your participant's badge received at registration throughout the event. It is also recommended to have your ID with you.

Lunch: For the participants, a buffet lunch will be served at the *Dolgorukiy* Room and the foyer in front of the *Tchaikovsky* Room. Please follow the signs. Lunch for the speakers and Conference sponsors will be served at the *Pasternak* room. Please refer to the Conference organizers for facilitating passage to the relevant location.

Celebratory buffet dinner: Following the end of the Conference, a celebratory buffet dinner will be held at the *Prekrasnoye Obshchestvo* (La Bella Societa) restaurant (*Moskva* cinema). Two routes are available to the dinner venue:

1. Through the *Modnyi Sezon* gallery which one enters on the *Metropol* hotel side. There you take the escalator to the 4th Floor, following the signs with the RSCC logo.

2. Through the Four Seasons Moskva underground parking. The gallery elevators are accessible via the parking on the 2nd and 3rd Floors. Using the elevator of the *Modnyi Sezon* store, you ascend to the 3rd Floor and move to the escalator following the signs with the RSCC logo. Then please get to the 4th Floor of the *Moskva* cinema. Passage into the celebratory buffet dinner zone shall be in accordance with the lists and participant badges, as well as by invitation cards.



The Conference photographs and materials will be available on the site www.satcomrus.ru for two weeks after the Conference.

See you at the Conference!

The Organizing Committee of the Conference:

- Participation of delegates and sponsors: Marina GANINA (8 915 055 57 57)
- Interaction with the speakers and moderators: Elena POLISHCHUK (8 903 291 10 52)
- Media relations: Denis SUKHORUKOV (8 926 633 97 03)
- General questions: Svetlana SALNIKOVA (8 925 740 86 83)